



School re-opening checklist for parents and carers (you must agree to the following guidelines)

Urgent: Please read and share this checklist with your children prior to their return to school

Arrangements for the start and end of the school day

Only one parent per family may accompany children on to the school site – parents not to bring other children than their own
Parents and pupils must use the main school entrance, using the one-way system – enter through the pedestrian gate and exit via the school drive, following the clear markings.
Parents and pupils must respect the 2-metre queuing system when dropping off and collecting pupils.
Pupils will be dismissed at the allocated classroom or playground gate, one at a time (See re-opening plan)
There will be staggered exit and entry times for different year groups:
No parents are permitted to enter the school building (unless an emergency and directed by school)
All communication with school should be by phone call or email, unless in an emergency, when only one person will be admitted into the school foyer
Any dinner money should be paid in cash within a sealed envelope via pupil (or through school letter box)

General guidance for parents and pupils around returning to school

PE kit should be worn on the days that the children have PE sessions – see your child's class page on the website for details
No belongings should be brought into school other than a coat, book-bag, water-bottle and packed lunch (if the child has a packed lunch from home)
Reading books should be returned to the allocated box in the classroom
School lunch will be provided unless you send your child with their own lunch box (charges remain for non-free school meal pupils)
Make yourself familiar with the re-opening schools risk assessment and re-opening plan on the school website

Maintaining a safe school environment

Encourage good hygiene by promoting the importance of handwashing for at least 20 seconds with warm water and soap in the following circumstances: <ul style="list-style-type: none">– Before leaving home– On arrival at school– After using the toilet– After breaks and sporting activities– Before food preparation– Before eating any food, including snacks– Before leaving school– Other pertinent times
Pupils to use the alcohol-based hand sanitiser dispensers, available in key areas around school
Pupils to cover their cough or sneeze either into their arm or with a tissue, then throw the tissue away in a lidded pedal bin. Wash hands immediately afterwards
Pupils to help take responsibility for ensuring that frequently touched objects and surfaces are cleaned and disinfected more regularly than usual – children will be provided with a wipe to do their own desk/ equipment
Pupils to stay at home for seven days if they develop symptoms of coronavirus – parent must let school know via email/telephone
Pupils will be expected to follow the school's behaviour policy and additional social distancing rules that are now in place, including at break and lunchtimes
Pupils to remain in their specified 'bubble' group and not mix with pupils or staff from other bubble groups
Pupils to only be in (socially distanced) contact with pupils from only their bubble outside of school hours, to support the attempts to reduce the virus spreading
Pupils to keep a 2-metre social distance from teachers wherever possible